



<b>Name of activity</b>		<b>Duckies</b>	<b>Reference number</b>							
<b>Location of activity</b>		Costrel's Rock Bay	<b>Ratio for activity</b>			2:15				
<b>Level of qualification needed to lead</b>		UKCC level 1 or Paddle Sport Leader <u>with</u> in house training and assessment approved by health and safety team and technical advisor. Maintenance of currency annual revalidation								
<b>Level of qualification needed to second</b>		UKCC level 1 or Paddle Sport Instructor, <u>or</u> in-house training and assessment approved by health and safety team and technical advisor. Maintenance of currency annual revalidation								
<b>This document must be read in conjunction with</b>		<b>Activity Standard Operational Procedures and the Water sports Generic Risk Assessment</b>								
<b>Key: L – Likelihood, S – Severity, R – Risk</b>						<b>Risk Score 1- 2 = Low 3- 4 = Medium 5- 6 = High</b>				
<b>Activity Description</b>	<b>Foreseeable Hazard</b>	<b>Who might be harmed and how?</b>	<b>L</b>	<b>S</b>	<b>R</b>	<b>Control measures</b>	<b>L</b>	<b>S</b>	<b>R</b>	
Paddling	Struck by a paddle	Any member of the group hit by a paddle, head injury	2	3	5	Safety briefing Wear helmets	1	2	3	
Paddling	Windy conditions 3 or above	Staff and participants, becoming blown out of bay	2	2	4	Staff know forecast and effect it will have on duckies Activity only to be run in suitable conditions Duckies could be caught by the wind. See the H&S team/duty water safety	1	2	3	



Activity Description	Foreseeable Hazard	Who might be harmed and how?	L	S	R	Control measures	L	S	R
Paddling	Light wind	Participants may be affected by wind	2	2	4	Bay roped off with buoys and float line to provide visual boundary / grab line.	1	2	3
						Lead to carry a length of tape or sling as a towing option			
						Staff to have access to a sit on top kayak to manoeuvre			
Games	Landing in shallow water	Client, Injury by collision with rocks, broken / sprained limbs, head injury.	3	3	6	Clients only to stand in boats when the water is deeper than their height	1	3	4
Paddling	Capsize	Participants put of or frightened by capsize	2	1	3	Staff brief in capsize drill	1	1	2
						Staff trained in capsize drill			
Games and paddling	Entrapment	Participants becoming entrapped in ropes tied on to duckies' rafts	1	3	4	Staff to carry knife	1	2	3
						Staff trained to tie rafts together in a safe way for games			
Written by: Ian Adey			Date November 2012			Signature Ian Adey			
Reviewed by: Tom Sibbald Fiona Corfe			Date January 2020			Signature T Sibbald F Corfe			

